



SAAO

South African  
Astronomical Observatory

PO Box 9  
Observatory  
7935  
South Africa  
Tel: 021 447 0025  
Fax: 021 447 3639  
Int. Code: +27 21 447 0025  
enquiries@sao.ac.za

[www.sao.ac.za](http://www.sao.ac.za)

11 March 2016

Dear SAAO Supplier

Registration on Central Supplier Database (CSD): National Treasury

In 2015 the Minister of Finance, announced the establishment of one Central Supplier Database (CSD) that would be common to all suppliers to government departments and government funded entities such as the SAAO

**As from the 1<sup>st</sup> April 2016 government departments or government funded entities, such as SAAO may only do business with suppliers who are registered on the CSD.** The CSD is designed to make your registration easier and simpler to access government funded opportunities.

The CSD has been available for registrations since the 1<sup>st</sup> September 2015 and a number of suppliers have already registered and submitted their details to the SAAO. We have identified that your CSD details are not yet known to us and as a valued supplier to the SAAO we would like to urge you to register on the CSD. If you are already registered please forward your registration details to Grant or Andre at the email address [scm@sao.ac.za](mailto:scm@sao.ac.za).

The website to register your business or your organisation's details can be found at [www.csd.gov.za](http://www.csd.gov.za). Once the process is completed SAAO will require the *CSD Supplier Number* and the *CSD Supplier Registration Security Code* which should be emailed to [scm@sao.ac.za](mailto:scm@sao.ac.za)

Should you experience difficulties in this process please contact Grant at the email address above.

Yours Faithfully

A handwritten signature in black ink, appearing to read 'Grant', is written over a vertical line.

Grant Southey  
SCM Practitioner  
SAAO